

KEY STAFF REFERENCE FORM	
KEY STAFF NAME: THOMAS WEITZEL	
PART 1 – REFERENCE’S INFORMATION	
THIS INFORMATION SHOULD MATCH THE INFORMATION PROVIDED IN ATTACHMENT 10 – KEY STAFF QUALIFICATIONS .	
Customer/Client Reference Name:	Christine Ziegler
Customer/Client Reference Title:	Senior Project Manager
Agency, Department, Organization or Company where staff member performed:	Nava PBC (previously with KAI Partners)
Project Title on which staff member performed:	Chancellor’s Office
Reference Phone Number:	(916) 521-0881
Reference E-mail Address:	chrisziegler@navapbc.com

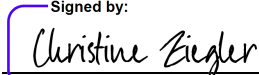
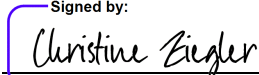
Instruction for References: The Contractor staff above has listed you as a reference and is requesting for you to complete this staff Reference Form. Please provide your comments and the appropriate rating based on your experience with the proposed staff.

- Step 1:** Complete Columns 1-2 in Part 2 by marking “yes” or “no” and providing an explanation if needed.
- Step 2:** Complete Part 3 and provide your performance ratings.
- Step 3:** At the bottom of the page, print your name, your company’s name, then sign and date.
- Step 4:** Return the completed, signed staff Reference Form to Contractor.

PART 2 – THE REFERENCE MUST COMPLETE THIS TABLE.	
COLUMN 1	COLUMN 2
Did the Contractor provide you with a copy of the completed Attachment 10 – Key Staff Qualifications for the Contractor’s staff named at the top of this page prior to your completion of this form?	Did the Contractor’s staff named at the top of this page perform the services described in Attachment 10 – Key Staff Qualifications , including the functions as described and the time period provided on the project(s) that lists you as a contact?
☒ Yes ☐ No	☒ Yes ☐ No (If “No” checked, explain here.)
PART 3 – THE REFERENCE MUST COMPLETE THIS TABLE.	
THE REFERENCE SHALL COMPLETE PERFORMANCE AND ABILITIES STATEMENTS FOR THE PROPOSED CANDIDATE AND OVERALL PERFORMANCE RATING.	
Performance and Ability Statements	
1. Describe the performance of the Contractor's staff during this engagement. Thomas consistently delivers high-quality work, with deliverables showing a high degree of accuracy and thoroughness. He provided leadership and performed exceptionally throughout the engagements on which I worked with him, exceeding expectations in terms of quality, professionalism, and project management.	

2. Describe the ability of the Contractor's staff to perform the contractually, required Work in a timely manner. Thomas' is a master at tracking and completing incremental work to meet deadlines.
3. Describe the verbal and written communication skills of the Contractor's staff. Thomas' written and verbal communications are clear, precise, and thorough. His technical writing is both accurate and approachable. His presentations to team members and executives are provided at the appropriate level of detail for the audience.
4. Describe the ability of the Contractor's staff to engage in positive working relationships with other coworkers. Thomas is professional, caring, and witty. He is respectful of others even in difficult situations. He was a reliable member of all the teams I worked with him on.
5. Describe the knowledge of the Contractor's staff in the required areas of expertise. Thomas has a deep understanding of technology, a natural inclination for thoroughness, and an eye for detail. His skills and qualifications run deep, and I always felt confident in his ability to lead the technical team in the right direction!
6. How well did the Contractor handled engagement with end users and User input. Thomas is a thoughtful listener and is practiced at incorporating user needs and feedback into the work, whether it is related to process or technology.
7. Would you rehire this person? Yes
8. Optional Comments: Having reviewed the Project Position and Responsibilities, I would wholeheartedly endorse Thomas for the position of QA Services Technical Manager.
On a scale of 1-10, with 1 being the lowest and 10 being the highest, how would you rate this individual's overall performance?
10

By signing this form, the Reference is certifying that all information provided on this form is correct.

Christine Ziegler	Nava PBC (previously with KAI Partners)
Name of Reference (print)	Name of Company Reference (print)
Signed by: 	10/9/2025
 A1B3E7CE9467495	Date
Signature of Reference	